

*Saint Ursula School*  
*8900 Harford Road*  
*Baltimore, Maryland 21234*

February 6, 2017

Dear Parents/Guardians of Eighth Grade Students:

Graduation is quickly approaching, and a letter detailing the schedule of events will be coming in early April. The students graduate in royal blue gowns, which they purchase and keep after graduation. These gowns have been very well received by students and parents. We will follow the same procedure this year. Under the gown, boys wear a dress shirt, tie, dress pants, and dress shoes. They do not need a jacket. The girls wear a dress or skirt, and dress shoes as well. Each student is being measured in school for the gown. The price of the gown is \$19.00. This gown package also includes a graduation cap, tassel, and charm, but the cap is not worn during the ceremony. You may already have access to a Saint Ursula graduation gown from a friend or family member who has graduated. If this is the case, you do not have to purchase a new gown. Please make sure, however, that the gown fits and is in good condition, and has the yellow collar that graduates must wear around the neck.

Some students who borrow the graduation gown from a friend or sibling still like to purchase the graduation cap, tassel, and 2017 charm. Students **DO NOT** wear the graduation cap during the ceremony so this is certainly not a necessity. The cost of the cap, tassel, and charm package is \$9.00.

Each family must complete and return the slip at the bottom of this letter by Friday, February 17, 2017. If you have any questions, please contact me. Thank you.

Sincerely,

*Mrs. Lisa Madgar*

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- \_\_\_\_\_ I would like to purchase a graduation gown/cap package. My payment of \$19.00 is enclosed.
- \_\_\_\_\_ I would like to purchase only the cap package. My payment of \$9.00 is enclosed.
- \_\_\_\_\_ **NO**, I do not need to purchase a gown because my son/daughter already has one to use.

Student's Name \_\_\_\_\_ HR \_\_\_\_\_

Parent's Signature \_\_\_\_\_