

St. Ursula School Handbook Revisions

References to the Archdiocese policy manual may be found on [this link](#).

DEMERITS

A demerit is issued to a student as a warning about inappropriate behavior and/or dress. Parent signature is requested to confirm notification that a student has received a warning demerit.

Students have two (2) days to return a demerit or detention form to a teacher. Parent signature is requested to confirm notification. Demerits that are not signed and returned within two days will result in an additional demerit.

Four (4) demerits in any marking period will result in an after school detention from 3:00 p.m. to 4:00 p.m. If a student receives a second detention during the same period, it will be served on an alternate day for a total of three hours or during a school event. If a student receives a third detention or 12 demerits in a marking period, the student is liable for a one day suspension. Parents will be notified of the suspension in advance.

*Please note that any verbiage referring to “lunch/recess detention” applies only to middle school students.

MISSING WORK - GENERALLY

Students are responsible for all classroom assignments, group projects, and homework according to the standards and due dates assigned by the teacher. Late work may earn a reduced grade. Students may be asked to complete late assignments during recess or during grade 6-8 study hall.

The grade will be lowered by 10% for each day an assignment is late without an acceptable excuse (e.g. absence) for students in grades 3-8. The student will not be able to hand the work in for credit after one week (7 calendar days) from the original due date and the grade will be recorded as a zero.

If a student is absent from school with an excused absence, it will be his or her responsibility to ask a teacher or another student for the missed assignments. The due date will be extended by the number of days the student was absent with no penalty.

UNIFORM UPDATE

Girls may now wear solid navy or black leggings or tights.